



Cookstown

***District Policing
Partnership***

Local people shaping local policing

Report

on

Meeting in Public Session

held on

Thursday 26 January 2006

in

The Burnavon Arts & Cultural Centre, Cookstown

*In accordance with Section 6 of the District Policing Partnerships
Code of Practice on Functions and Responsibilities*

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1. Attendance

1.1 List of DPP Members & Secretariat Present

Present: J McGarvey, Esq. Chairman

Members: Baker, Baxter, Cassidy, Doyle, Glasgow MBE, Marshall, McCartney, Pickering, Scott-McKinley, Quinn, Wilson

Other Representatives **Cookstown District Council**
Clerk/ Chief Executive
Director of Corporate Services
DPP Manager
PA

PSNI
Superintendent Ivan Johnston MBE
Chief Inspector Williamson

Apologies Mr Eastwood, Mr Mellon and Cllr McCrea

1.2 Approximate number in public gallery

5

1. Agenda

1. Apologies
2. Introduction from Chairman
3. To receive and adopt minutes of Business Meeting held on Monday 12 December 2005
4. Matters Arising

Meeting in Public Report – 20 October 2005

5. To receive report of DPP meeting in public held on Thursday 20 October 2005 in the Forestry School, Pomeroy

Correspondence & Publications

6. To consider attendance of two members at the Youth Justice Agency Conference being held on 7th, 8th and 9th March 2006 in the Hilton Hotel Belfast
7. To receive a copy of DPP News, Winter 2005
8. To receive a copy of The Spec, December 2005

Monitoring Police Performance

9. District Commander's Report on the policing of the district for the period April – December 2005
10. Questions from DPP Members on District Commander's Report and general questions on the policing of the district
11. Questions on the report from the public - ***at Chairman's discretion***
12. Oral answers to questions submitted by the public
13. Any Other Business

3. Minutes of Previous Meeting – 12 December 2005

Adoption of Minutes

The minutes of the meeting held on 12 December 2005, a copy of which had been previously circulated, were ADOPTED on the proposal of Councillor Cassidy and seconded by Mrs Pickering.

4. Matters Arising

Community Safety Initiative

The District Policing Partnership Manager advised the meeting that the Partnership sub-group had AGREED to contribute £1,000 towards the Keep Cool Stay Clear Initiative being run by Cookstown & District Sports Forum with the aim of tackling anti-social behaviour through sport.

Introductory Training

The District Policing Partnership Manager advised the meeting that a DPP Member's Handbook manual was available through his office and requested those Members who did not attend the introductory event to collect their personal copy.

5. District Commander's Report

Please see **Appendix 2** for a copy of the District Command Units report and presentation. (The report is attached as a separate document in the form of a Power Point file when this report is sent by e-mail).

5.1 General Policing Issues from DCU Report

The Chairman welcomed District Commander, Superintendent Ivan Johnston and his team to the meeting in public session.

Superintendent Johnston delivered the District Command Unit's nine month brief on the policing of the district for the period April - December 2005, which reflected steps being taken by the District Command Unit to progress regional and local policing plan targets and a summary of recorded crime/ clearance rates within the district. The report was delivered using Microsoft Power Point. The District Commander also produced the 'traffic light performance system' used by Cookstown District Command Unit to illustrate performance against associated targets referred to above.

The Report for the period April – December 2005 is set out in **Appendix 2**

5.2 Questions Arising from the District Commanders Report

Questions asked and answers given during the meeting, including those arising from the District Commanders Report are detailed at section 6.3.

6. Questions and Oral Answers from District Commander

6.1 Questions received from public by theme

Drug Abuse (drug dealing, drug use)	Alcohol Abuse (drunken driving, underage drinking, public drunkenness)	Theft (vehicle crime, domestic burglary)	Public Nuisance (Vandalism, Young people causing a nuisance, road traffic issues, public disorder, bogus callers)	Violence (assaults, child abuse, domestic violence, sexual attacks, paramilitary activity, hate [racial/homophobic] crimes)	Operational Matters (police resources, deployment of officers, response to calls)	Other
0	0	0	0	1	0	0

All questions submitted by the deadline received an oral answer by the District Commander based on the policy of Cookstown District Policing Partnership on the submission and answering of questions at meetings in public. Those who submitted a question received a written response within five working days of the meeting taking place (this policy is detailed at **appendix 3**).

The Chairman informed any member of the public at the meeting, if they had submitted a question and wished to ask it of the District Commander they could do so. The Chairman also informed those members of the public who were in attendance and had submitted a written question that they could make supplementary comments based on the answer given by the District Commander.

The Chairman also informed members of the public present that they could ask a question(s) of the District Commander if they so wished. He did however, stress that this should be directed through the Chair.

6.2 Questions submitted by the public dealt with orally

<p>Q. 1 In relation to the three flags that were recently removed by local PSNI officers in Cookstown District can you ascertain in what areas they were removed from?</p> <p>In your opinion and police knowledge do you believe their removal has improved community relations in the respective areas?</p>	<p>Action by (if applicable)</p>
<p>A. No flags have been physically removed by Police Officers in Cookstown District. These flags were removed in one instance by a partnership agency on whose property a flag was attached after consultation with community representatives. In the other instance two flags were removed by local community after consultation between Police and representatives. One flag was displayed on a main arterial route in South of Cookstown while the other flags were situated on development land at north of Cookstown.</p> <p>In removal of flags Police Officers complied with Service policy and protocol.</p> <p>The removal of flags stopped complaints to Police and I believe removed fear, apprehension and tension in the areas concerned.</p>	<p>DPP Manager to forward written response to questioner</p>

Councillor Cassidy indicated that his question was based on information from the Chief Constable and requested that it be recorded that he disputed the answer from the District Commander.

6.3 Questions asked and answers given during the meeting

The following questions were asked of the District Command Unit on the policing of the District.

<p>Q. <i>Mr Doyle noted the significant increase in crime in relation to domestic burglaries and inquired as to the actions being taken by the PSNI to alleviate people's fears.</i></p>	<p>Action by (if applicable)</p>
<p>A. Superintendent Johnston replied that most of the burglaries could be attributed to a small number of burglars and that they had increased patrols in rural areas. He also indicated that they were discussing such matters with community groups on a regular basis about measures to protect themselves and their property. He stated that all victims were visited by the Crime Prevention Officer.</p>	<p>No further action required</p>

<p>Q. <i>Mr Doyle inquired as to the number of detections for excess speed and how many related to advice and warnings. He requested that in future reports proactive action by the police should be noted for this. Mr Doyle also commended Superintendent Johnston on the significant reduction on sickness amongst his staff in comparison to the PSNI service average.</i></p>	<p>Action by (if applicable)</p>
<p>A. Superintendent Johnston replied by stating that he would investigate the possibility of providing the number of advice and warnings issued in relation to excess speed detection within the district.</p>	<p>District commander to provide further information</p>

<p>Q. <i>Mrs Pickering inquired as to the underage drinking initiatives and sought clarification on the number of advice and warnings issued to underage drinkers and the involvement of the Youth Diversion Officer.</i></p>	<p>Action by (if applicable)</p>
<p>A. Superintendent Johnston replied that the figures were inclusive covering advice and warnings. Superintendent Johnston also stated that two formal interagency meetings were held per year involving the Fire Service and Environmental Health Department, Cookstown District Council concerning the issue.</p>	<p>No further action required</p>

<p>Q. <i>Mrs Pickering inquired as to spot checks being undertaken for underage drinking in licensed premises within the district.</i></p>	<p>Action by (if applicable)</p>
<p>A. Superintendent Johnston confirmed that these were undertaken on a regular basis particularly focusing on Cookstown and the teenage discos to ensure compliance.</p>	<p>No further action required</p>

<p>Q. <i>Mrs Baxter referred to a recent 'missing person' case and inquired as to the District Command Units procedures for dealing with it and the publicising of the missing person. Mrs Baxter also referred to the need for more publicity around such cases.</i></p>	<p>Action by (if applicable)</p>
<p>A. Chief Inspector Williamson replied that there was a protocol for missing persons and once a person had been missing for 24 hours this system was set in place. In this individual case a general appeal was initially put out through a press release. Chief Inspector Williamson informed Members that there were very few missing persons cases in Cookstown District Command Unit many of which involved persons staying away for some time at friends houses.</p>	<p>No further action required</p>

Following questions from Members the Chairman opened the meeting to questions from members of the public in attendance. No questions were raised by those in attendance.

6.4 Were all Members' questions satisfactorily answered at the meeting?

Yes No

Following the meeting the DPP Manager reminded the District Commander in writing of the outstanding issues to be addressed.

7. Details of Next Meeting

Date:	Thursday 22 June 2006
Time:	7pm
Location:	Hanover House, Coagh

Appendix List

- Appendix 1 Minutes of DPP Meeting in Business Session – Monday 12 December 2005
- Appendix 2 District Commanders Report
- Appendix 3 Policy on the Submission & Answering of Questions at meetings in Public

Appendix 1

Minutes of Meeting – 12 December 2005

COOKSTOWN DISTRICT POLICING PARTNERSHIP

Minutes of proceedings of **COOKSTOWN DISTRICT POLICING PARTNERSHIP** in business session held in Cookstown District Council offices on Monday 12 December 2005.

Chairman Cllr J McGarvey, Chairman

Present Baker, Baxter, Cassidy, Doyle, Eastwood, Glasgow MBE, Mellon, McCrea, Marshall, McCartney, Pickering, Quinn, Wilson

Other Representatives **Cookstown District Council**
DPP Secretary, Mr McGuckin
DPP Manager, Mr Moffett
Director of Corporate Services, Mr Paisley

Chief Inspector Williamson
Sergeant Ferry

1. APOLOGIES

Apologies were received on behalf of Ms Scott-McKinley.

2. ELECTION OF VICE-CHAIRMAN

On the proposal of Mr Eastwood and seconded by Mrs Pickering, Mr Doyle was elected to serve as vice-chairman for the period 2 December 2005 to 30 November 2006.

Councillors McCrea and Wilson in referring to Council procedures raised concerns as to the community background of the Chairman and Vice-Chairman being the same, indicating that it would be important that the positions be reflective of the wider community.

Mr McGuckin indicated that the Partnership was a different body to Council set up under separate legislation and the d'hondt procedure was not required.

3. MINUTES OF DISTRICT POLICING PARTNERSHIP MEETING – 15 NOVEMBER 2005

The minutes of the meeting held on 15 November 2005, a copy of which had been previously circulated, were adopted on the proposal of Councillor Glasgow and seconded by Mrs Pickering subject to the following amendments:

Cllr McCrea be recorded as an apology for the meeting

5. Bullet point three should read, "*That the District Policing Partnership would explore the lack of public transport at weekend nights in Cookstown and issues surrounding the MUST Hostel with the District Commander*"

4. MATTERS ARISING

The District Policing Partnership Manager referred to a number of issues raised at the previous meeting to be asked of the District Command Unit.

- a. Query as to the accuracy of the prosecution figures for anti-social behaviour

5 Facilitation by the District Command Unit of a night time patrol for Members

Discussion on provision of more detailed District Policing Reports

Discussion on lack of public transport in Cookstown on weekend nights and issues surrounding the MUST Hostel

It was AGREED that Members explore the above issues with District Command Unit personnel following their presentation on the 2005/ 2006 local policing plan.

5. FEEDBACK FROM MEMBERS -TRAINING

No feedback was received from Members in advance of, or during, the meeting.

6. COMMUNITY SAFETY INITIATIVE

Members received and considered a proposal from Cookstown & District Sports Forum to undertake a community safety initiative with the aim of tackling anti-social

behaviour through sport. In considering to make a contribution towards the initiative Members AGREED that the Chairman, Vice-Chairman and Mrs Marshall meet to explore the allocation of monies from the Gaining the Co-operation of the Public with the Police to Prevent Crime budget heading.

It was further AGREED that the proposal from Cookstown & District Sports Forum be considered then.

7. MONITORING FRAMEWORK – DPP EFFECTIVENESS

Members NOTED receipt of the DPP Effectiveness Monitoring Framework based on the new Code of Practice upon which the District Policing Partnership will be monitored against during its four year term.

The District Policing Partnership Manager indicated that it was his intention to use the Monitoring Framework as a basis for the Partnership's Strategic Plan which had to be supplied to the Northern Ireland Policing Board by 31 March 2006.

It was AGREED that the Monitoring Framework be completed and form the basis of the Partnership's Strategic Plan to be compiled during the local introductory training to be undertaken in February/ March 2006.

8. 2006/ 07 POLICING PRIORITIES

Members NOTED receipt of report of meeting held on 15 November 2005 from Mr M Conway detailing the policing priorities agreed and their associated likelihood/ impact ranking.

9. PUBLIC CONSULTATION REPORT – 2005

Members received and adopted the draft 2005 Public Consultation Report

10. DRAFT 2006/ 2007 LOCAL POLICING PLAN

Members received and considered the latest draft of Part 2 of the 2006/2009 Northern Ireland Policing plan for comparison with the local performance indicators and targets proposed by the District Command Unit.

11. DISCUSSION ON DRAFT LOCAL POLICING PLAN

The District Policing Partnership Manager informed members of the following:

- Of the seven targets (priorities) suggested two were Cookstown District specific and five were taken from the Northern Ireland Policing Plan
- The District Command Unit had not included; drink diving; driving offences; sectarian/ hate crime as suggested by the District Policing Partnership
- The District Command Unit had previously suggested the inclusion of drink driving in a draft plan presented on 26 September, but not in the most recent draft
- The District Command Unit had previously suggested a target to 'reduce' anti-social behaviour but this now appeared as 'monitor' anti-social behaviour
- The District Policing Partnership could request the District Command Unit to set varying reduction/ increase targets than those set in the Northern Ireland Policing Plan if they deemed a particular issue a greater problem in the district than Northern Ireland as a whole

12. DISTRICT COMMAND UNIT PRESENTATION – DRAFT LOCAL POLICING PLAN

Councillor McGarvey welcomed Chief Inspector Williamson and Sergeant Ferry to the meeting. Chief inspector Williamson presented the District Command Unit's draft local policing plan for 2006-2007.

Following Chief Inspector Williamson's presentation it was AGREED that a meeting be convened in January 2006 to discuss the draft plan with a view to compiling a formal response. It was AGREED that Mrs Pickering, Mr Doyle and Councillors Baker, McGarvey, Cassidy and Wilson would attend.

It was noted that the draft local policing plan had to be finalised by 25 January 2006.

13. FIRST MEETING IN PUBLIC SESSION

Members AGREED that the first meeting in public session should take place on Thursday 26 January at 7pm in the Burnavon Arts Centre. It was AGREED that should the Burnavon Arts Centre be unavailable it be held in the Glenavon House Hotel.

14. ANY OTHER BUSINESS

14.1 Induction – January 2006

The District Policing Partnership Manager informed Members that a regional induction event for the newly constituted Partnership would take place on Thursday 19 January 2006 in the Tullylagan Country House.

14.2 Introductory Training – February/ March 2006

The District Policing Partnership Manager informed Members that the Northern Ireland Policing Board required him to devise an introductory training programme for all Members to be delivered throughout February and March 2006.

It was AGREED that Councillor McGarvey, Mr Doyle and Mrs Marshall meet with the District Policing Partnership Manager to develop and finalise a training programme. Mrs Marshall asked that training from Cookstown & Dungannon Women's Aid be explored if domestic violence was to be covered.

14.3 Standing Orders

Members received correspondence from Councillor Cassidy proposing that an amendment be made to section 25 of the Standing Orders to include:

“...and any member who misses three consecutive meetings, business and public shall be deemed to have resigned and a letter be sent to that member informing him/ her of the DPP's decision to notify the Policing Board”

Following discussion on the matter it was agreed that the District Policing Partnership Manager devise an amended version of the relevant section for discussion at the next business meeting, taking into account the issues raised.

The meeting concluded at 6.35 pm

Chairman

DPP Manager/ Secretary

Date

Appendix 2

District Commanders Report

(attached as a separate Powerpoint file when this report is sent by an e-mail)

Appendix 3

Policy on the Submission & Answering of Questions at Meetings in Public



Cookstown

District Policing Partnership

Local people shaping local policing

Policy on Submission & Answering of Questions at Meetings in Public Session

Adopted May 2003

Amended & Adopted 24 May 2004

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6. Questioning of the District Commander by DPP Members

The purpose of this paper is to act as a guide on the areas surrounding the submission of questions by members of the public to be answered by the District Commander of Cookstown at meetings in public meetings of the District Policing Partnership.

This paper will be used by the DPP Manager, Members of Cookstown DPP, the District Commander and forwarded to members of the public on request. A digest on the submission of questions has been included on the form which can be used by the public when submitting a question to be answered.

1. Context

- 1.1 Paragraphs 4.2, 4.7, 4.13, 4.14 and 4.15 of the District Policing Partnerships Code of Practice on the Functions & Responsibilities set the context for the submission of questions to the DPP by the public to be considered for a response at a meeting in public by the District Commander.
- 1.2 **Paragraph 4.2** states “The DPP should also ask the police questions that may have been forwarded to them by members of the public”.
- 1.3 **Paragraph 4.7** states, “At least eight working days before the meeting of the DPP the police District Commander should be informed of any issues which have been raised in written questions where the police would be expected to provide an answer”.
- 1.4 **Paragraph 4.13** states “a written question will be accepted from any person living or working in the district or any person directly affected by the policing of the district. If a person wishes to have their question acknowledged, they need to include their name and address”.
- 1.5 **Paragraph 4.14** states “Any member of the public may choose to ask a member of the DPP to raise an issue or ask a question on their behalf. If the member of the DPP considers that the information being sought falls within the categories listed in 4.15, they should seek guidance from the Chairman of the DPP” (see Appendix 1).
- 1.6 **Paragraph 4.15** details the instances in which an answer may not be provided to a question submitted by the public or asked of the District Commander from a Member of the DPP (see appendix
- 1.7 It is therefore in this context which the following procedures have been developed by Cookstown District Policing Partnership for dealing with the submission and answering of questions at meetings in public.

2. Submission of Questions

- 2.1 On consulting the District Policing Partnership Code of Practice and Standing Orders the following paragraphs have been adopted.
- 2.2 Any one who resides or works in Cookstown District, or any person directly affected by the policing of the district may submit a question to the DPP Manager to be considered at the nearest available public meeting.
- 2.3 Question(s) should be submitted in writing to the DPP Manager 10 calendar days before the public meeting is due to take place. There is a text phone facility available through Cookstown District Council for those who may have difficulty in submitting a question in writing (Tel: 028 8676 5827). Should the question(s) arrive with the DPP Manager outside the 10 calendar day deadline, its inclusion at the public meeting will be at the discretion of the DPP and the District Commander. See paragraph 3.2.
- 2.4 If a question(s) arrives outside the deadline and it is not considered for inclusion at the meeting in public it will automatically be included on the list of questions for answering by the District Commander at the next available public meeting. In this instance the questioner(s) will be notified in writing stating this. In this case the questioner(s) will have the option of withdrawing the question at any time, and seek another avenue for receiving an answer to the question, see paragraph 6.1.
- 2.5 For a question to receive a written response to a question submitted for oral answer at a meeting in public the questioner(s) must supply the DPP Manager with his/ her name and address to which an answer may be forwarded. A written response will be forwarded within 5 working days of the meeting taking place.
- 2.6 If a question is on the list of questions to be answered by the District Commander at a meeting in public and time runs out for it to receive an oral answer the questioner will automatically receive a written response within 5 working days of the meeting taking place. This is subject to paragraph 2.5 above.
- 2.7 A person may only submit two questions at any one public meeting, unless otherwise determined by the DPP.
- 2.8 On the submission of a question(s) from a member of the public only the question(s) will be forwarded to the District Commander for his consideration at the meeting in public. At no time will questions be attributed to a member of the public, unless stated otherwise.

3. Cookstown DPP & Cookstown District Command Unit

- 3.1 The DPP Manager will forward all questions received by the deadline to the District Commander no later than eight working days before the public meeting is due to take place.
- 3.2 In the event of a question(s) being received by the DPP outside the deadline for submission, the DPP Manager with authority from DPP Chairman/ or Vice-Chairman will liaise with the District Commander on the possibility of its inclusion in the batch of questions being considered for oral

answer. If the question(s) are unable to be included then they will be dealt with in the manner set out in Paragraph 2.4.

3.3 In order to obtain the running order of questions being addressed at any meeting in public the DPP Manager shall obtain, when possible, a copy of the same from the District Commander in which questions will be dealt, 24 hours before the meeting is due to take place. In obtaining a copy of the questions being addressed and their running order, copies will be made for Members of the DPP and the attending public so they may follow the District Commander when answering the questions.

4. Answering of Questions

4.1 There may be circumstances in which the District Commander may decline to answer a question(s) forwarded by the DPP Manager. Circumstances in which this may occur are when the question(s) may fall under one of the categories in paragraph 4.15 of the District Policing Partnerships Code of Practice. If this is the case the District Commander should inform the DPP Manager, who will subsequently inform the questioner(s), if personal contact details were forwarded. In this instance the DPP Manager will encourage the questioner(s) to rephrase the question and resubmit it for answer at a future meeting in public. The DPP Manager will also inform the questioner(s) of the procedure for asking a question at a public meeting (see paragraph 5.1).

4.2 If the questioner(s) rephrases and resubmits the question(s) it will be added to the list of questions to be considered for answer at the next available meeting in public.

4.3 On reaching the agenda item for the answering of questions submitted by the public the Chairman will request the District Commander to work through the list of questions which has been supplied to the DPP Manager in advance of the meeting taking place (see paragraph 3.3).

4.4 There may be instances in which the District Commander may wish to only provide a written response to a question submitted through the DPP. In this instance the question will still be on the list of questions submitted prior to the meeting taking place. But on reaching this question on the list the District Commander will note the fact that a written answer will be forwarded to the questioner through the DPP Manager, and briefly state why it is not being dealt with orally.

5. Questions submitted beginning & during a meeting

5.1 Members of the public attending the meeting may ask a question of the District Commander by forwarding it to the DPP Manager or other nominated person, complete with a name and address.

5.2 A member of the public may also be allowed to ask the District Commander an oral question on the policing of the district at the discretion of the Chairman. In this instance, questions should be asked through the Chairman and be relevant to the policing of the district.

5.3 Questions at 5.1 and 5.2 will be dealt with when DPP Members questions, and those previously submitted by the public have been received.

5.4 At the meeting the District Commander may not have all the information to answer a question described at 5.1 and 5.2 on the night of the meeting. In this instance a written response will be

forwarded to the questioner within 10 working days of the meeting takes place, subject to a name and address being supplied.

5.5 Also see Section 16 of Cookstown District Policing Partnership Standing Orders.

6. Questioning of the District Commander by DPP Members

6.1 As set out in 4.14 in the District Policing Partnerships Code of Practice members of the public may approach a DPP Member to ask a question on their behalf. Once the District Commander has answered the questions on the list (see paragraph 4.3) the Chairman will then move to taking questions from Members of the DPP.

6.2 The Chairman may rule on such questions if they fall within the categories outlined in 4.15 of the District Policing Partnerships Code of Practice (**see appendix 1**)

Appendix 1

Section 4.15 states that there may be circumstances in which information cannot be provided to a question. This may occur if:

1. it is in the interests of national security
2. it would endanger the security of one or more individuals
3. it relates to an individual and is of a sensitive personal nature
4. it involves information that the police are holding in confidence from another agency
5. it would, or would be likely to, prejudice proceedings which have been commenced in a court of law
6. it would, or would be likely to, prejudice the prevention or detection of crime or the apprehension or prosecution of offenders

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